

LAKE TOWNSHIP
Monthly Meeting Minutes

March 5, 2026



LAKE TOWNSHIP

7:00PM Meeting called to order by Mary Pitcher. **Pledge of Allegiance** recited by all.

Present: Treasurer Maryanne Goodman, Clerk Penny Georgevich, Supervisor Mary Pitcher, Trustee Kyle Orr and Trustee Joel Quine.

Motion by Orr to approve agenda as amended with addition of Jandy Sprouse as guest, supported by Goodman; Ayes: All. Motion carried.

Motion by Orr **to approve Minutes from Board Meeting February 5, 2026** as presented, supported by Quine; Ayes: All. Motion carried. Ayes: All. Motion carried.

Financial Reports:

Treasurer Report - General Fund presented by Maryanne Goodman. Motion by Goodman to approve the General Fund financial report for February 2026 as read; supported by Orr. Roll Call - Ayes: Quine, Orr, Pitcher, Georgevich and Goodman. Motion carried.

Fire Fund presented by Maryanne Goodman. Motion by Goodman to approve Lake Townships Fire Fund financial report for the month of February 2026 as read; supported by Quine; Roll Call - Ayes: Orr, Goodman, Pitcher, Quine and Georgevich. Motion carried.

Budget Amendments for General Fund were presented by Goodman. Motion by Goodman to approve the Budget Amendments for the General Fund for March 5, 2026; supported by Georgevich; Roll Call – Ayes: Georgevich, Goodman, Pitcher, Orr and Quine. Motion carried

Budget Amendments for Fire Fund were presented. Motion by Goodman to approve Budget Amendments for the Fire Fund for March 5, 2026; supported by Georgevich; Roll Call – Ayes: Quine, Pitcher, Orr, Goodman and Georgevich. Motion carried

Clerk's Report – Gen Fund – Motion by Georgevich to approve the payments of township accounts from the General Fund in the amount of \$21,877.09, this includes EFPTS in the amount of \$1,753.20; supported by Orr; Roll Call – Ayes: Orr, Goodman, Quine, Pitcher and Georgevich; Motion carried.

Fire Fund – Motion by Georgevich to approve payments of Fire Fund account bills in the amount of \$1,474.53, this includes an EFPTS in the amount of \$390.53; supported by Goodman; Roll Call – Ayes: Pitcher, Quine, Goodman, Georgevich, Orr; Motion carried.

No Public comment on agenda items.

Guests: Katie Zeits, Benzie County Administrator, shared detailed explanation of Benzie County's General Operating millage that will be on the August Ballot. Information was shared about the historical purpose and impact of the Headlee Rollback, proposed changes, the areas this millage would support and possible impact. If the millage does not pass there will be NO money for the county to operate. Further information is available on the Benzie County website, Benzie County's

YouTube channel Tax Limitation Advisory Committee playlist, Benzie County Facebook and information packets at the Lake Township Office.

Jandy Sprouse introduced herself to volunteer as Lake Township representative for Benzie Shores District Library.

Committees:

- a) Park Committee: report delivered. More information coming soon.
- b) Planning Commission: report delivered. Next meetings March 12 and March 26. Ordinance review is moving forward,
- c) Website Committee: Revize is currently creating sitemap for new website.

Staff:

- a) Assessor: written report submitted. Board of Review happening March 10 & 11.
- b) Code Enforcement Officer & Maintenance: Written report submitted and highlighted.
- c) Supervisor's report: report submitted and highlighted. Park attendants being hired now. Digital parcel maps coming.
 - o Motion by Pitcher to appoint Joanne Tarkington to a 3-year term for Lake Township's open seat on the Zoning Board of Appeals beginning on March 1; supported by Orr; Roll Call - Ayes: Orr, Quine, Goodman, Georgevich, Pitcher. Motion carried.
 - o Motion by Pitcher to appoint Mark Janeczko for a 3-year term for Lake Township's open seat on the Planning Commission beginning March 1; Ayes: All. Motion carried.
- d) Zoning Administrator report: Written report submitted.

Fire Report: Written report submitted and highlighted.

County Updates:

- Commissioner Jeannot, District 2 – written report submitted.
- Commissioner Trigg, District 3 – written report submitted.

New Business:

A. Salary Resolutions:

- a. Motion by Georgevich to adopt Salary Resolution 2026-01 Supervisor salary, be it resolved as of April 1, 2026 the salary of the office of Supervisor shall be \$30,900 annually; supported by Goodman; Roll call – Ayes: Orr, Pitcher, Goodman, Quine, Georgevich. Motion carried.
- b. Motion by Georgevich to adopt Salary Resolution 2026-02 Treasurer salary, be it resolved as of April 1, 2026 the salary of the office of Treasurer shall be \$31,415 annually; supported by Orr; Roll call – Ayes: Pitcher, Georgevich, Quine, Goodman, Orr. Motion carried.
- c. Motion by Georgevich to adopt Salary Resolution 2026-03 Trustee salary, be it resolved as of April 1, 2026 the salary of the office of each Trustee shall be \$6,000 annually; supported by Goodman; Roll call – Ayes: Georgevich, Orr, Quine, Pitcher, Goodman. Motion carried.
- d. Motion by Goodman to adopt Salary Resolution 2026-04 Clerk salary, be it resolved as of April 1, 2026 the salary of the office of Clerk shall be \$32,445 annually; supported by Quine; Roll call – Ayes: Orr, Goodman, Quine, Pitcher, Georgevich. Motion carried.

- B. Township Wage Schedule – Motion to approve as presented by Pitcher; supported by Goodman; Roll call – Ayes: Georgevich, Quine, Orr, Goodman, Pitcher. Motion carried.
- C. Property Tax administrative fee – removed from agenda.
- D. Orr motioned to accept, with regrets, Claudia Bailey’s letter of resignation as Benzie Shores Library board representative; supported by Goodman; Ayes – All. Motion carried.

Motion by Pitcher to appoint Jandy Sprouse to fulfill the remainder of Lake Township open seat on the Benzie Shores Library board; supported by Goodman; Ayes: All. Motion carried.

- E. Fire Barn Furnace – Motion by Goodman to approve proposal from Westshore and follow through to replace heater in Fire Barn; supported by Georgevich; Roll call – Ayes: Pitcher, Quine, Goodman, Orr, Georgevich. Motion carried.
- F. At-Will policy – Motion by Quine to approve the At Will policy as presented; supported by Goodman; Roll Call - Ayes: Orr, Quine, Georgevich. Pitcher, Goodman. Motion carried.
- G. Library agreements – Motion by Goodman to amend the motion of February 5, 2026 in the contract with Benzonia Public Library to include the language “this agreement shall become effective on the 6th day of June, 2025, for a period of one year”; supported by Quine; Roll call – Ayes: Orr, Pitcher, Georgevich, Goodman, Quine. Motion carried.

Motion by Goodman to amend the motion of February 5, 2026 in the contract with Darcy Public Library to include the line “this agreement shall become effective on the 6th day of June, 2025, for a period of one year”; supported by Quine; Roll call – Ayes: Quine, Goodman, Pitcher, Georgevich, Orr. Motion carried.

Unfinished Business:

- A. Motion by Orr to approve Frankfort Fire and EMS Agreement as presented last month; supported by Georgevich; Roll call – Ayes: Orr, Quine, Goodman, Georgevich; Nays: Pitcher. Motion carried.

Correspondence reviewed.

Announcements and General Board Discussion – Looking forward to keep progressing on the Zoning ordinance; Park Township window stickers are getting ready to order; Bureau of Elections is again running the “I Voted” sticker contest, contact clerk for details; Risk Assessment completed with recommendations; Fire Extinguishers being checked and refilled; Treasurer dept collected over 99% of Summer Taxes and Winter taxes are at about 94%; Online tax payment system is being used; Mileage rate should be reviewed at beginning of year when rate is changed; Looking for new cleaning person for township; Looking for ways to get information out about Benzie County General Operating Millage – info available at township office, on township website, county website, 20 meetings between now and July, and Benzie County Facebook page.

Public Comment: A. Jeannot, suggestion to provide agenda on new website; D. Blank, suggestion for the township newsletter.

8:38PM **Motion to adjourn** meeting by Orr; supported by Quine; Ayes: All; Motion carried.

Penny Georgevich, Clerk

Public In Attendance: 15