

LAKE TOWNSHIP
Monthly Meeting Minutes

June 5, 2025

Meeting: Called to order by Mary Pitcher at 7:00PM.

Pledge of Allegiance: recited by all.

Roll Call: Present: Trustee Kyle Orr, Treasurer Maryanne Goodman, Supervisor Mary Pitcher, Trustee Anna Grobe and Clerk Penny Georgevich.

Approval of Agenda: Addition of Website and Flagpole under old business. Motion to approve amended agenda by Orr/Goodman: Ayes: All; Motion carried.

Board Meeting Minutes: Motion to approve minutes from Board Meeting, May 1, 2025 as presented by Grobe/Orr; Ayes: All; Motion carried.

Special Board Meeting Minutes held on May 20, 2025, 10:00am. Motion to approve as presented by Orr/Goodman; Ayes: All; Motion carried.

Motion to approve the agenda for Special Board Meeting held May 20, 2025 by Goodman/Orr; Ayes: All; Motion carried.

Financial Reports:

General Fund presented by Maryanne Goodman. Motion by Goodman to approve the General Fund report as read; supported by Grobe. Roll Call - Ayes: Grobe, Pitcher, Orr, Goodman, Georgevich; Motion carried.

Fire Fund presented by Maryanne Goodman. Motion by Goodman to approve the Fire Fund report as read; supported by Georgevich; Roll Call - Ayes: Pitcher, Georgevich, Grobe, Orr, Goodman; Motion carried.

Budget Amendments none.

Payment of Township Accounts: Motion by Maryanne Goodman to approve checks #10191 through #10222 in the amount \$62,565.45 for the purpose of paying Township accounts, this includes EFPTS payments of \$3,441.01 and a debit card charge of \$631.68. This also includes payroll check #10165 in the amount \$468.38, for May payroll, was voided and reissued on check #10190 in the amount of \$423.27, resulting in a reduction in FICA payment of \$7.66. Supported by Kyle Orr; Roll Call – Ayes: Grobe, Pitcher, Orr, Goodman, Georgevich; Motion carried.

Motion by Kyle Orr to approve Fire Fund check #1583 and two (2) EFPTS payments in the amount of \$548.14. Supported by Anna Grobe; Roll Call – Ayes: Pitcher, Grobe, Georgevich, Orr, Goodman; Motion carried.

No Public comment on agenda

Guests: Rebecca Hubers, Benzie County Emergency Mgmt. Coordinator – on emergency debris management and the need for having a plan.

Don Crossman, Deadstream Deli – updated on progress and opening.

Community Updates: Commissioner Jeannot, District 2 – written report submitted and highlighted.

Commissioner Trigg, District 3 – written report submitted.

Fire Chief, Mike Cederholm – Fire/EMS report - written report submitted & highlights.

Zoning Administrator: written report submitted.

New Business:

- A. Office Printer/Copier Service Contract – Motion by Penny Georgevich to enter Service Contract with Great Lakes Business Solutions Inc. for office printer based on usage fee or minimum \$35 monthly as presented; Supported by Maryanne Goodman; Roll Call – Ayes: Orr, Pitcher, Goodman, Grobe, Georgevich; Motion carried.
- B. ESTA Earned Sick Time Act Policy – Motion by Penny Georgevich to adopt updated Earned Sick Time Act Policy as presented; Supported by Maryanne Goodman; Roll Call – Ayes: Orr, Goodman Pitcher, Georgevich, Grobe; Motion carried.
- C. Upgrading Office Internet was briefly discussed. More information will be provided in the future.

Old Business:

- A. Fire Millage language submitted was reviewed and needs some corrections. Will have updates made and present at July meeting.
- B. Security Cameras installation – two cameras installed. Motion to authorize mid-month check to pay for the installation of the two additional security cameras, so information can be sent in to complete grant requirements, by Anna Grobe; supported by Kyle Orr; Roll Call – Ayes: Pitcher, Goodman, Georgevich, Orr, Grobe.
- C. Website – Revize is providing two website trainings to provide info on uploading and functionality. Pitcher and Georgevich will be attending.
- D. Flagpole – Mark Janeczko will be following up to set-up repair.

Township Depts.:

- a) Planning Commission: Next meeting 6/19. May meeting cancelled. First rough draft from Beckett & Raeder coming very soon.
- b) Code Enforcement Officer: Written report submitted.
- c) Assessor: Written report submitted.
- d) Park Committee: Annual pass fee was raised to \$40, and Newsletter had already included previous fee of \$30. Residents will be notified of the increase when they purchase.
Estimates for a small structure to house utilities in forthcoming. Kiosk recommendations were presented. More research will be done.
- e) Supervisor report: Written report submitted.

Correspondence:

A. INCOMING:

- 1. Friends of Darcy Library of Beulah newsletter

2. Benzonia Public Library
3. Platte River State Fish Hatchery – Lake and Tributary Results
4. Letter from Bill Petti concerns about Ironman Course

B. *OUTGOING*:

1. None

Announcements: Clean-up Day is June 21st. Volunteers contact Anna Grobe. Motion to provide funds to feed the workers for Clean-up day on June 21st by Penny Georgevich; supported by Mary Pitcher; Roll Call – Orr, Grobe, Goodman, Pitcher, Georgevich. FOS (First on Scene) training is targeted for Thursday, July 17th, 4:00pm – will be placed on website.

General Board Discussion:

- A. Utility bills payments policy already in place. T-shirts for Zoning Administrator and Code Enforcement Officer will be checked into by Mary Pitcher. Updates for Policies will be submitted at future meetings. BackBlaze has been cancelled; Clerk will be attending Election Accreditation training on June 17-18 in Traverse City.

Public Comment: S. Casey likes the plaques at the park; Appreciation for Maryanne Goodman on the work done for newsletter, D. Fenner, asked if any current plans that may effect Woodland Avenue.

8:38pm Motion to adjourn meeting by Grobe; supported by Goodman; Ayes: All.
Motion carried.

In Attendance: 11

Respectfully submitted,
Penny Georgevich, Clerk