

LAKE TOWNSHIP  
Monthly Meeting Minutes

May 1, 2025

**Meeting:** Called to order by Mary Pitcher at 7:00PM.

**Pledge of Allegiance:** recited by all.

**Roll Call:** Present: Trustee Anna Grobe, Trustee Kyle Orr, Treasurer Maryanne Goodman, Supervisor Mary Pitcher and Clerk Penny Georgevich.

**Approval of Agenda:** Motion to approve agenda with outgoing communication addition by Orr/Goodman: Ayes: All; Motion carried.

**Board Meeting Minutes:** Correction of Fire Fund, in place of Fire Budget under Financial Reports. Motion to approve amended minutes for April 3, 2025, Board Meeting by Goodman/Orr. Ayes: All; Motion carried.

**Financial Reports:**

**General Fund for month ending April 30, 2025, first full month of township fiscal year** presented by Maryanne Goodman. Motion by Goodman to approve the General Fund report as read; supported by Georgevich. Roll Call - Ayes: Orr, Pitcher, Grobe, Georgevich, Goodman; Motion carried.

**Fire Fund** presented by Maryanne Goodman. Motion by Goodman to approve the Fire Fund report as read; supported by Grobe; Roll Call - Ayes: Pitcher, Orr, Goodman, Grobe, Georgevich; Motion carried.

**Budget Amendments** none. ARPA reports completed and sent with assistance of UHY auditors.

**Payment of Township Accounts:** Motion by Kyle Orr to approve checks #10160 through #10189 in the amount \$20,088.65 for the purpose of paying Township accounts, this includes EFPTS payments of \$1,184.29. Supported by Maryanne Goodman. Roll Call – Ayes: Pitcher, Grobe, Goodman, Orr, Georgevich; Motion carried.

Motion by Anna Grobe to approve Fire Fund checks #1580 through #1582 in the amount of \$435.05. Seconded by Kyle Orr; Roll Call - Ayes: Grobe, Goodman, Orr, Georgevich, Pitcher,; Motion carried. EFPTS for fire

No Public comment on agenda

**Guests:** none

**Community Updates:** Commissioner Jeannot, District 2 – written report submitted. Commissioner Trigg, District 3 – written report submitted and highlighted. Fire Chief, Mike Cederholm – Fire/EMS report - written report submitted & highlights.

**Zoning Administrator:** written report submitted.

**New Business:**

- A. Fire and First Responder contracts - Maryanne Goodman motioned to accept the contract for fire department service between Frankfort and Lake Township; supported by Kyle Orr; Roll Call: Georgevich, Pitcher, Orr, Goodman, Grobe; Motion carried. Maryanne Goodman motioned to accept the contract for medical first response service between Frankfort and Lake Township as presented; supported by Anna Grobe; Roll Call – Orr, Goodman, Pitcher, Grobe, Georgevich; Motion carried.
- B. Friends of Point Betsie Raffle Resolution - Mary Pitcher motioned to sign resolution acknowledging that Friends of Point Betsie is a 501C3 operating within Lake Township; supported by Kyle Orr; Roll Call – Goodman, Orr, Pitcher, Grobe, Georgevich. Motion carried.
- C. Discussion on need to draw a resolution to allow reoccurring monthly bills (utilities, etc.) to be paid online before they are due. Reporting of bills paid online would be provided at monthly meeting. The proper process will be discussed with auditors and a resolution would be provided next month.
- D. Anavon proposal for cleaning up office cabling – Maryanne Goodman motioned to accept proposal; supported by Kyle Orr; Roll Call – Goodman, Grobe, Pitcher, Orr, Georgevich. Motion carried.
- E. Maintenance contract for township and park – Penny Georgevich motioned to accept amended contract for Maintenance services for township hall and park with Rohan Services; supported by Maryanne Goodman; Roll Call – Orr, Pitcher, Grobe, Goodman, Georgevich; Motion carried.
- F. Township Flagpole – Maryanne Goodman motioned to accept proposal from Bay Supply to repair flagpole; supported by Kyle Orr; Roll Call – Orr, Goodman, Pitcher, Georgevich, Grobe; Motion carried.
- G. Park Electrical Box – reviewed prior proposal for repair/replacement of electrical box at park. More information and additional bids for the service will be researched.

**Old Business:**

- A. Fire Millage – Suggestion made to provide information in the newsletter about millage. Kyle Orr motioned to fund the millage at .3950; supported by Mary Pitcher; Roll Call – Grobe, Pitcher, Goodman, Orr, Georgevich; Motion carried.
- B. CPR Class – Township is looking to host a First On Scene Training (FOST) at the township for Lake Township residents. Date to be determined.
- C. Security Cameras installation – install needed to be rescheduled due to weather. Penny will check to see if grant is able to be extended.

**Township Depts.:**

- a) Planning Commission: April meeting discussed watershed overlays; next meeting May 5.
- b) Code Enforcement Officer: Written report submitted. Provided highlights.
- c) Assessor: Written report submitted.
- d) Park Committee: posts at the park, 66 are good and 55 need replacement.
- e) Supervisor report: Website is moving forward. Park attendants start Memorial Weekend.

**Correspondence:**

**A. INCOMING:**

1. Platte River State Fish Hatchery – Lake and Tributary Results
2. Benzie Senior Resources
3. Request from Rebecca Hubers to discuss Emergency Response and Debris Management planning. She will be coming to June meeting.
4. Benzonia Public Library
5. EGLE Notice of Authorization for Point Betsie Lighthouse-Frankfort
6. Ironman Bike Route
7. Benzie Shores District Library upcoming events
8. Traverse City Tourism
9. Benzie County Household Hazardous Waste and Electronics Recycling

**B. OUTGOING:**

1. Invoice for Northern Michigan Invasive Species Network for the garlic mustard dumpster.
2. 4<sup>th</sup> billing reminder for FOIA Request, John Halland.

**Announcements:** Adirondak chairs lost in Platte Lake during last wind storm.

**General Board Discussion:**

- A. Review of policies needed. Will begin process of reviewing and updating policies 2-3 each month. Improve communication.

**Public Comment:** T-shirts for Zoning Administrator and Code Enforcement Officer.

8:38pm Motion to adjourn meeting by Goodman; supported by Grobe; Ayes: All.  
Motion carried.

In Attendance: 5

Respectfully submitted,  
Penny Georgevich, Clerk