

**LAKE TOWNSHIP**  
Monthly Meeting Minutes

February 6 , 2025

**Meeting:** Called to order by Mary Pitcher at 7:00PM

**Pledge of Allegiance:** recited by all.

**Roll Call:** Present: Treasurer Maryanne Goodman, Supervisor Mary Pitcher, Trustee Kyle Orr, Trustee Anna Grobe, Clerk Penny Georgevich

**Approval of Agenda:** Motion to approve agenda by Kyle Orr; supported by Anna Grobe.  
Ayes: All; Nays: None. Motion carried.

**Board Meeting Minutes:** Motion by Maryanne Goodman to approve January 2, 2025 meeting minutes as presented; seconded by Kyle Orr. - Ayes: All; Nays: None. Motion carried.

**Financial Reports:**

**General Fund** presented by Maryanne Goodman. Motion by Maryanne Goodman to approve the General Fund report as read; seconded by Ann Grobe. Role Call - Ayes: All; Motion carried.

**Fire Budget** presented by Maryanne Goodman. Motion by Maryanne Goodman to approve the Fire Fund report as read; seconded by Penny Georgevich; Role Call - Ayes: All; Motion carried.

**Budget Amendments:** presented by Maryanne Goodman. Motion to approve budget amendments as read by Maryanne Goodman; seconded by Kyle Orr.

**Payment of Township Accounts:** Motion by Anna Grobe to approve General Fund checks #10037 through #10090 in the amount \$35,734.10 for the purpose of paying Township accounts, this includes VOIDED checks #10049, 10066, 10083 and EFPTS payments of \$1,435.94. Seconded by Kyle Orr; Role Call – Ayes: All; Motion carried.

Motion by Kyl Orr to approve Fire Fund checks #1569 through #1575 in the amount of \$70151.98, this includes VOIDED checks #1570, 1572, 1573. Seconded by Maryanne Goodman; Role Call – Ayes: All; Motion carried.

**Public Comment on Agenda Items:** none

**Guests:**

Mark Janeczko presented info on where regulations come from and options for addressing Woodland Rd.

John Halland questioned the # of persons allowed in Short Term Rental ordinance. Asked for adjustment of ordinance to allow 3 persons per bedroom.

### **Community Updates:**

Commissioner Jeannot, District 2 – written report submitted. Gave highlights.  
Commissioner Trigg – written report submitted. Intro herself and gave highlights.  
Fire Chief Mike Cederholm – Fire / EMS report submitted. Weather prevented attendance.

### **New Business:**

- A. Park Project Bids - Chris DeGood, Becket & Raeder reviewed bids received for Park project. He highlighted two lowest bids and interviews with them. Made recommendation to accept Walton Contracting bid. Board discussed recommendations and opinions. Kyle Orr motioned to accept bid from AJ's Excavating; Seconded by Penny Georgevich; Roll Call – Ayes: All; Motioned carried.
- B. New Earned Sick Time Act (ESTA) effective 2025-02-23 was presented.
- C. IT Support – Reviewed two quotes for IT Service for the township to replace Eclipse. It was discussed that Netlink Business Solutions and Anavon Technologies, both, could provide great service for the township and had good references and both were non-contract services. Anna Grobe motioned to go with Anavon Technologies for the IT support for the township; seconded by Maryanne Goodman; Roll Call – Ayes: All; motion carried.
- D. Resolution for Poverty Exemption for 2025 Assessments – Motion by Penny Georgevich to approve the Resolution for Poverty Exemption for 2025 Assessments; seconded by Maryann Goodman; Ayes: All; motion carried.
- E. New FOIA Policy, Fee Schedule and submission document were presented. Anna Grobe motioned to adopt the FOIA Policy and FOIA Fee Schedule as presented with possible amendment of the Fee Schedule in the future; Seconded by Kyle Orr; . - Ayes: All; Nays: None. Motion carried.

### **Old Business:**

- A. Clean up days update was provided by Anna Grobe. More info will be provided to board next month.
- B. An additional Enterprise Admin in BS&A software was established for Gunnar Brow, Assessor, in order for indexes to be rebuilt.

### **Township Depts.:**

- a) Planning Commission: Next Meeting on February 20, 2025 at 6:30pm with Beckett and Raeder.
- b) Zoning Administrator: Written report submitted. Provided highlights.
- c) Code Enforcement Officer: Written report submitted. Provided highlights.
- d) Assessor: Written report submitted.
- e) Park Committee: Covered in the presentation from Beckett & Raeder. Just engaged Beckett & Raeder and AJ's Excavating for the Park project.
- f) Supervisor report: Written report submitted. Gave update that Gerhart came out to inspect dead tree branches at the park and provided quote of \$1,000 to clean up dead wood and trim large oaks and haul all away. Kyle Orr motioned to hire

Paul Gerhart to trim the trees and remove dead wood at the park; seconded by Maryanne Goodman; Ayes: All; Nays: none. Motion carried.

Josh Mills, Zoning Administrator contract was presented. Anna Grobe motioned to adopt the Zoning Administrator Independent Contractor agreement as presented, effective Friday, February 7, 2025; supported by Kyle Orr; Ayes: All; Nays: none.

Mary announced that she has been appointed be the Township representative to a three county Materials Management Committee.

**Correspondence:**

**A. INCOMING:**

1. Platte River State Fish Hatchery - update
2. Benzie Shores District Library newsletter
3. Benzie Senior Resources newsletter
4. Benzie County Road Commission financials for the year
5. Beulah Winterfest 2025 from State Savings Bank
6. Benzonia Public Library newsletter
7. PLIA Platte Lake and Platte River Watershed water quality database

**B. OUTGOING:**

1. None

**Announcements**

Lake Township accepted new contracts for the Benzie Central Schools and the Frankfort- Elberta Area Schools elections.

**General Board Discussion:**

- A. Website will be worked on soon.

**Public Comment:**

Maureen Passalacqua expressed concerns about the earlier guest request to increase the number allowed to stay in a Short-Term Rental (STR). Also concerned about infrastructure and if we have enough deputies to address situations with STRs.

Madeline Bitzan-Powell expressed concern about the request to change the number allowed to stay in a STR. She suggested the policy read just 2 people per bedroom.

Sally Casey thinks the ordinances Lake Township has for STRs are excellent. She would like to commend the Planning Commission and board for sticking to the policies.

Scott Wills would like to see the Land Use Permits issued posted on the Township website.

Jimi Lee Haswell suggested the township should do some research if it plans to do something on a private road.

8:54pm Motion to adjourn meeting by Anna Grobe; seconded by Kyle Orr; Ayes: All.

In Attendance: 13

Penny Georgevich, Clerk