

MONTHLY MEETING

June 6, 2024

Meeting: meeting called to order by Jeff Johnson at 7:00 PM

The Pledge of Allegiance: recited by all.

Roll Call: Present: Sally Casey, Kyle Orr, Jeff Johnson, and Anna Grobe. Maryanne Goodman, absent

Minutes: Approval of May 2, 2024 meeting minutes. One correction, under guests; wording should have been boat landing, not launch.

Financial Reports: General Fund presented by Madeline Bitzan-Powell. **Motion by Anna Grobe, seconded by Kyle Orr to approve the general fund report as read. Roll call vote: Ayes; Kyle Orr, Sally Casey, Jeff Johnson and Anna Grobe. Absent; Maryanne Goodman. Nays; None.**

Fire Fund presented by Madeline Bitzan-Powell. **Motion by Sally Casey, seconded by Kyle Orr to approve the fire fund report as read. Roll call vote: Ayes; Jeff Johnson, Anna Grobe, Sally Casey and Kyle Orr. Maryanne Goodman, absent. Nays; None.**

Budget Amendment: none

Payment of Township Accounts: Request for approval of General Fund checks #9665 through #9707 in the amount of \$41,921.94 for the purpose of paying Township accounts, this includes an EFPTS payment of \$1,408.72. **Motion by Sally Casey, seconded by Kyle Orr, to approve the payment of township accounts as presented. Roll call vote: Ayes; Kyle Orr, Jeff Johnson, Anna Grobe and Sally Casey. Absent; Maryanne Goodman. Nays; None.**

Request for approval of Fire Fund checks #1549 through #1550 in the amount of \$93.92. **Motion by Kyle Orr, seconded by Sally Casey to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Anna Grobe, Sally Casey, Kyle Orr and Jeff Johnson. Absent; Maryanne Goodman. Nays; None.**

Additional Agenda items:

1. Clean up day reminder, June 15 8-noon.
2. Incoming correspondence.
3. New business items.

4. Old business item.
- 5.

Public comment on Agenda: Question asked about the RFP. This will be covered under new business.

Guests: Rob Manilla, Benzie Senior Resources. Gave an update on the programs available and the millage request that will be on the August ballot.

Mike Cederholm, Frankfort Fire Dept. Update on the number of runs in the Township.

Correspondence:

Incoming:

1. Reports from the Frankfort Fire Dept.
2. Friends of Darcy Library newsletter.

Outgoing:

1. Request for reimbursement for the May 7, election sent to Frankfort School Superintendent. Total cost for the election was \$1,975.67

New Business:

- A. Proposal from UHY for audit services for three years beginning this year. **Motion by Anna Grobe, seconded by Kyle Orr to approve the agreement for three years with costs as presented. Roll call vote: Ayes; Anna Grobe, Sally Casey, Kyle Orr and Jeff Johnson. Absent; Maryanne Goodman. Nays; None.**
- B. Renewal of insurance policy with Municipal Underwriters of West MI. **Motion by Anna Grobe, seconded by Kyle Orr to approve the renewal as presented. Roll call vote; Ayes; Sally Casey Jeff Johnson, Kyle Orr and Anna Grobe. Absent; Maryanne Goodman. Nays; none.**
- C. Website. Maryanne, Jeff and Anna Sat through presentations by two companies. Town Web and Revize. Both were similar in what was offered. Anna checked with the County (revise) and got some information as to the ease of use in updating, support, etc. **Motion by Anna Grobe, seconded by Sally Casey to contract with Revize to update our website with costs presented with the exception of an increase in the number of email addresses that we have. Roll call vote; Ayes; Jeff Johnson, Kyle Orr, Anna Grobe and Sally Casey. Absent; Maryanne Goodman. Nays; none. Big thank you for Maryanne Goodman for her efforts in getting information on web designers.**
- D. Agreements for aid/contributions to other Governments. **Motion by Kyle Orr, seconded by Sally Casey to make contributions to; Friends of Point Betsie Lighthouse, Darcy Library of Beulah, Benzonia Public Library, Benzie Area Historical Museum and the Benzie Conservation District for their Aquatic Invasive Species Program. Roll call vote; Ayes; Sally Casey, Jeff Johnson, Kyle Orr and Anna Grobe. Absent; Maryanne Goodman. Nays; none.**
- E. RFP for reviewing the Zoning Ordinance. Two proposals were received. One was by the deadline; the other was late. Discussion held on how to proceed. Motion by Kyle

Orr seconded by Anna Grobe to return the proposals to the companies that submitted them. The RFP will be re-opened for submissions with the deadline of July 12 at .

- F. Ceiling lights and electric panel at the Township Park. Anna will check with companies to get estimates to replace all ceiling lights in the building with LEDs and an upgrade to the panel at the park.

Old Business:

- A. Eclipse. Tabled again. We have requested an “friendlier” estimate on getting some work done in the office. We have not heard back yet. **Motion by Anna Grobe, seconded by Jeff Johnson to start looking for a new IT provider. Roll call vote; Ayes; Kyle Orr, Jeff Johnson, Sally Casey and Anna Grobe. Absent; Maryanne Goodman. Nays; none.**
- B. Fire Millage. Discussion on when the millage request needs to be on the ballot. Anna will check and report back at the July meeting.
- C. Mike Mackin, metal guy. Request from Sally Casey to pay him an additional \$400.00 for his cost of the metal trailer that he provides for our clean up days. He would be paid a total of \$650.00 per clean up days for 2024. **Motion by Sally Casey seconded by Jeff Johnson to pay the additional cost as presented. Roll call vote; Sally Casey, Kyle Orr, Jeff Johnson and Anna Grobe. Absent; Maryanne Goodman. Nays; none.**
- D. Follow up on speed studies and who is responsible. Road Commission stated that it is the responsibility of the State Police to conduct the studies. Issue closed.
- E. Kiosk at the park. It was suggested that we contact Chris DeGood to see about replacing the existing kiosk.
- F. Road blockages. Planning Commission will discuss issue and possibly make a recommendation to the Township Board.

County Updates:

Commissioner Art Jeannot, District 2-
Commissioner Karen Cunningham , District 3 -written report.

Township Departments:

Planning Commission: Next meeting will be on Thursday June 20. Will be discussing a land division ordinance, road blockages, dock issues.

Zoning Administrator: Written report submitted on zoning activities for May, 2024.

Code Enforcement Officer: Written report submitted. Working on inspections of STR. Will be following up on complaints

Assessor: Sales study has been completed.

Park Committee: No report.

Supervisor: Submitted a written report.

Elections: Total of 80 votes cast in May 7 election. 12 walk-ins and 68 absentee ballots. Thank you to all inspectors who worked and a special thank you to Penny for all of her extra time. Clerk attended a presentation on threat assessment, bomb threats, de-escalation for individuals, and the practice of swatting.

Public Comment: Tassie Bosher, Crystal Lake Watershed reported on activities of the organization. Annual meeting of CSA will be held on July 20 at 9:30.
Kudos to Mark and Gunnar for their work and interactions with the public.

Meeting Adjourned: 8:48 pm.

In attendance: 11

Anna Grobe, Clerk