

MONTHLY MEETING  
March 7, 2024

**Meeting:** meeting called to order by Jeff Johnson at 7:00 PM

**The Pledge of Allegiance:** recited by all.

**Roll Call:** Present: Sally Casey, Jeff Johnson, Maryanne Goodman and Anna Grobe. Absent; Kyle Orr

**Minutes:** February 1, 2024, Township Board Meeting minutes and February 9, 2024 Budget Adoption Meeting minutes approved as presented.

**Financial Reports:** General Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Sally Casey, Jeff Johnson. Absent; Kyle Orr. Nays; None.** Fire Fund presented by Maryanne Goodman. **Motion by Anna Grobe, seconded by Sally Casey to approve the fire fund report as read. Roll call vote: Ayes; Jeff Johnson, Sally Casey, Maryanne Goodman, Anna Grobe. Absent; Kyle Orr. Nays; None.**

**Budget Amendment:** General Fund budget amendments presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Anna Grobe to approve the general fund budget amendments as presented. Roll call vote: Ayes; Jeff Johnson, Maryanne Goodman, Sally Casey, Anna Grobe. Absent; Kyle Orr. Nays; None.**

Fire Fund budget amendments presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the fire fund budget amendments as presented. Roll call vote; Ayes; Sally Casey, Anna Grobe, Maryanne Goodman, Jeff Johnson. Absent; Kyle Orr. Nays; none.**

**Payment of Township Accounts:** An additional check was sent to the Darcy Library of Beulah as a contribution for their project to upgrade lighting. The library has sent a check to the Township as reimbursement for the additional amount. Request for approval of General Fund checks #9563 through #9605 in the amount of \$19,491.23 for the purpose of paying Township accounts, this includes an EFPTS payment of \$2,594.80. **Checks # 9561, 9562, 9566, 9567, 9577 & 9582 are void due to a printing error.** **Motion by Sally Casey, seconded by Maryanne Goodman, to approve the payment of township accounts as presented. Roll call vote: Ayes; Maryanne Goodman, Sally Casey, Jeff Johnson, Anna Grobe. Absent; Kyle Orr. Nays; None.**

Request for approval of Fire Fund checks #1542 through #1544 in the amount of \$463.98. **Motion by Sally Casey, seconded by Maryanne Goodman to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Sally Casey, Anna Grobe, Jeff Johnson, Maryanne Goodman. Absent; Kyle Orr. Nays; None. .**

**Additional Agenda items:** Anyone interested in running for office, see the Clerk for the required paperwork. Web training request. Incoming Correspondence

**Public comment on Agenda:** None

**Guests:** Stacy Pasche, Benzie Shores District Library. Gave an update on library usage and continuing programs.

**Correspondence:**

**Incoming:**

1. Request to host the Garlic Mustard dumpster again this year. The Northwest Invasive Species Network will contribute \$200.00 for the cost of the dumpster. **Motion by Anna Grobe with a second by Sally Casey to approve the dumpster. Roll call vote; Ayes; Anna Grobe, Maryanne Goodman, Sally Casey, Jeff Johnson. Absent; Kyle Orr. Nays; none.**
2. January/February report from the Frankfort Fire Dept.
3. Request from Rebecca Hubers to adopt the Hazardous Mitigation Plan Resolution for the County. Tabled until the April meeting, to ask Rebecca to attend the meeting to answer any questions and to have the resolution ready.
4. Benzonia Public Library newsletter.
5. Benzie Shores District Library.

**Outgoing:** None

**New Business:**

- A. Website information. Contact will be made to some companies to see what they can offer us and pricing.
- B. Information for anyone who would like to seek election to the Board. The Clerk has paperwork available.
- C. Resolution #2024-03 Clerk Salary. **Motion by Maryanne Goodman with a second by Sally Casey to establish the salary for the Clerk in the amount of \$30,500.00 annually. Roll call vote; Ayes; Sally Casey, Jeff Johnson, Maryanne Goodman. Abstain; Anna Grobe. Absent; Kyle Orr. Nays; none.**
- D. Resolution #2023-04 Treasurer Salary. **Motion by Anna Grobe with a second by Sally Casey to establish the salary for the Treasurer in the amount \$29,500.00 annually. Roll call vote: Ayes; Anna Grobe, Sally Casey, Jeff Johnson. Abstain; Maryanne Goodman. Absent; Kyle Orr. Nays; none.**
- E. Resolution # 2023-05 Supervisor Salary. **Motion by Maryanne Goodman with a second by Anna Grobe to establish the salary for the Supervisor in the amount of**

**\$ 29,000.00 annually. Roll call vote: Ayes; Sally Casey, Maryanne Goodman, Anna Grobe. Abstain; Jeff Johnson. Absent; Kyle Orr. Nays; none.**

F. Resolution #2023-06 Trustee Salary. **Motion by Anna Grobe, seconded by Maryanne Goodman to establish salary for Trustees in the amount of \$4,400.00 per Trustee, annually. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Jeff Johnson. Abstain; Sally Casey. Absent; Kyle Orr. Nays; None.**

G. Fire Protection and 1<sup>st</sup> Responders Contracts. New contract received on March 6, 2024 with a slight reduction in costs. **Motion by Anna Grobe with a second my Maryanne Goodman to approve the contract as presented.** A letter/resolution will be sent to the City of Frankfort letting them know that we have accepted the contract with reservations and may look at alternatives for next year. **Roll call vote: Ayes; Jeff Johnson, Maryanne Goodman, Anna Grobe. Nays; Sally Casey. Absent; Kyle Orr.**

H. Rescind appropriations act resolutions for the General and Fire Funds due to incorrect figures. Adopt new resolutions 2024 -07 and 2024-08. **Motion by Anna Grobe with a second by Maryanne Goodman. Roll call vote; Ayes; Ann Grobe, Jeff Johnson, Sally Casey, Maryanne Goodman. Absent; Kyle Orr. Nays; none.**

J. Sheriff Patrol Agreement. **Motion by Sally Casey with a second by Jeff Johnson to approve the contract as presented. Roll call vote; Ayes; Anna Grobe, Sally Casey, Jeff Johnson, Maryanne Goodman. Absent; Kyle Orr. Nays; none.**

K. Consumers Energy Franchise Agreement. This was presented last year with the language provided. It must be published in its entirety and the cost will be paid for by Consumers Energy. **Motion by Anna Grobe, with a second by Maryanne Goodman to adopt the agreement/resolution. Roll call vote; Ayes; Maryanne Goodman, Jeff Johnson, Sally Casey, Anna Grobe. Absent; Kyle Orr. Nays; none.**

L. Web training requested by Deputy Clerk. The training requested is more for the Clerk. It was mentioned that the training is not being requested or required for the Deputy by the Clerk. Jeff Johnson was in favor of the approving the training. Maryanne and Anna were not in favor.

M. Jeff was approached regarding a building question involving flood plains. He spoke with Josh Mills and was told that that the individuals need to go to the County for help.

**Old Business: None**

**County Updates:** Commissioner Art Jeannot, District 2 submitted his written report.  
Commissioner Karen Cunningham , District 3 submitted her written report from the County Commission and answered a few questions.

**Township Departments:**

**Planning Commission:** Letter from Kyle Orr read by Jeff Johnson. It was mentioned that a draft RFP from John Rothhaar was being asked for approval. Only Jeff had a copy of the draft and it was tabled until the April meeting so that the rest of the Board could obtain copies and review it.

**Zoning Administrator:** Written report submitted on zoning activities for February, 2024

Code Enforcement Officer: Written report submitted. Mark looked into replacement steel plates for the bottom of the grills. Cost from ACTRON STEEL was \$350.00 for 12. Cell phone provided by the Township is not being used and will be canceled.

Assessor: Board of Review met on Tuesday March 5 at 10:00am until all required work was completed. No appeals were heard at this meeting. Appeal hearings will be held on Tuesday March 12 from 9:00am – 3:00pm and again on Thursday March 14 from 3:00pm –9:00pm. Other days/times will be scheduled if needed.

Park Committee: No report. Beckett & Raeder are waiting for information from the surveyor for the proposed upgrades to the non -motorized boat landing.

Supervisor: Submitted a written report.

Elections: Thank you to all the inspectors for their time and energies during the nine days of early voting as well as on election day. A special Thank You to Penny for all her hard work preparing for the election. There was a total of 41 votes cast during the nine days and a total of 315 on election day.

**Public Comment:** Treasurer has settled tax collection with the County and we collected 98% of taxes due.

Meeting Adjourned: 8:56 pm.  
5 in Attendance

Anna Grobe, Clerk