

MONTHLY MEETING
April 4, 2013

Meeting: called to order by Bill Robinson at 7:00 PM.

The Pledge of Allegiance was given.

Roll Call: Sally Casey, Maryanne Goodman, Bill Robinson and Anna Grobe. Rick Jones absent,

Minutes: of March 7, 2013. **Motion to approve the minutes as presented by Sally Casey with a second by Maryanne Goodman. Roll call vote: Ayes; Bill Robinson, Anna Grobe, Sally Casey and Maryanne Goodman. Nays; none. Absent; Rick Jones**

Financial Reports: General Fund and Fire Fund. **Motion by Bill Robinson with a second by Anna Grobe to approve the reports. Roll call vote: Ayes; Anna Grobe, Bill Robinson, Maryanne Goodman and Sally Casey. Nays; none. Absent; Rick Jones.**

Payment of Township Accounts: Motion to approve General Fund Checks #5443 thru #5477 (with #5476 being void) for the purpose of paying Township accounts in the amount of \$15,861.61. (This includes the EFT payment for Federal withholding and FICA). Also Fire Fund Checks #1188 thru #1190 for the purpose of paying bills in the amount of \$ 602.83. **Motion made by Maryanne Goodman with a second by Sally Casey to approve the payment of Township accounts. Roll call vote: Ayes; Sally Casey, Anna Grobe, Bill Robinson and Maryanne Goodman. Nays; none. Absent; Rick Jones.**

Additional Agenda items:

1. A committee has been formed to develop an employee and policy handbook. The members of the committee are: Maryanne Goodman, Sally Casey and Rick Jones.
2. Additional letter for incoming correspondence.

Public comment: None.

Guests: Benzie County Sheriff Ted Schendel- Reported on the Sheriff's Department. There is an app available for smart phones, (app store- Benzie County and follow directions). Information is available on hazardous weather, school closing, and any searches that may be going on that the public may be able to assist with. There will be a new website for the Dept. soon. Links from the current county website will be available. The 3rd Thursday of the month at 6:00pm there is a meeting at the Dept. for suggestions or to just keep up with what is going on at the Sheriff's Dept. One suggestion that was offered at one of these meetings was to get a drop box for unused or illegal drugs. It will be similar to a

curbside mail box and will be emptied by the DEA. It will be used with an “amnesty program” and should be in place soon. There were 2 major drug busts recently in the county; 1 involved cocaine and the other heroin. The number for the TNT tip line is 231-922-0993. There will be a golf outing to support the K-9 program on Wednesday June 12 at the Crystal Lake Golf Course starting at 11:00am. Information is available from the Sheriff’s Dept. and the Township Clerk. It was asked if the Township would again be able to contract with the Dept. for additional summer road patrols and we will be able to. We will have the same deputy that we have had in the past. Several questions were asked about handguns; registration, use for protection, permitting process. Although Sheriff Schendel answered many of these further inquiries should be made to the Dept.

Correspondence:

INCOMING:

1. Letter from Charter requesting sign up for EFT payments for franchise fee payments.
2. Notice from the Department of Licensing and Regulatory Affairs that effective April 1, 2013 there will be a fee increase for state issued permits, plan reviews, premanufactured plan reviews and other miscellaneous fees.
3. Grand Vision update.
4. Newsletter from the League of Women Voters.
5. Flyer from “Framework for our Future”, information only.
6. Letter from Bethany Warner & Assoc. Information only.
7. Letter of resignation from Sally Casey from the Zoning Board of Appeals. This was necessary due to the fact that we should have the same board member that serves on the Planning Commission on the ZBA as well. That board member is Rick Jones. Sally Casey will serve on the Fire Board.

OUTGOING:

1. None

New Business:

1. Budget adoption meeting. **Motion by Anna Grobe with a second by Sally Casey to adopt the minutes as presented. Roll call vote: Ayes; Bill Robinson, Anna Grobe, Sally Casey, Maryanne Goodman. Nays; none. Absent; Rick Jones.**
2. Recommendations from the Planning Commission:
 - A. Revised Land Use Permit. The Planning Commission recommends that the revised Land Use Permit require only the signature of the owner of the property. Richard Krupp, Zoning Administrator suggested that we ask for the signature of the owner or agent (who in most cases would be the contractor or architect). **Motion by Bill Robinson with a second by Anna Grobe to adopt the revised Land Use Permit with the signature of either the property owner or agent being valid. Roll call vote: Ayes; Anna Grobe, Sally Casey, Maryanne Goodman and Bill Robinson. Nays; none. Absent; Rick Jones.**
 - B. Text reference “Two Family Dwelling in Permitted Uses” in current Zoning Districts incorrectly included in revision process. All incorrect text to be removed except in Zoning District R-2 Rural Residential. **Motion by Bill Robinson with a second by Maryanne Goodman to remove the text reference for “Two Family Dwelling in Permitted**

Uses” in the Zoning Ordinance except in Zoning District R-2 Rural Residential. Roll call vote: Ayes; Maryanne Goodman, Bill Robinson, Sally Casey and Anna Grobe. Nays; none. Absent; Rick Jones. Dick Krupp will give the notice to the Clerk for publication.

3. Agreement for the collection of summer taxes for the Frankfort-Elberta School District. **Motion by Maryanne Goodman with a second by Sally Casey to the agreement with a charge of \$4.25/parcel. Roll call vote: Ayes; Bill Robinson, Sally Casey, Anna Grobe and Maryanne Goodman. Nays; none. Absent; Rick Jones.**

Old Business: 1.

Public Comment: 1. None.

County updates: Vance Bates, County Commissioner-Update on County Issues. There has been progress in the moving of the sign at Deadstream Rd & US 31 directing traffic to the Sleeping Bear Dunes National Campground. He needed to send an email request for the sign re-location. It is hoped that it will be moved to Platte Rd. & US 31. In response to questions regarding a letter that was copied to the Township about the inspection of septic systems; the Health Dept. will begin to assess systems that have not been upgraded. The ordinance was passed about 1990 to start this program. Letters will be sent to individuals whose systems have been shown as not be upgraded according to County records. The County Board of Commissioners are no longer loaning funds to the Maples for misc. expenses but are continuing to loan funds for payroll (although not as much as previously) with the Maples reimbursing them. At last count the Maples was full and that should start some revenue coming in. The County audit was completed with approximately \$200,000.00 in surplus. This was due to employees not getting raises and a decrease in health insurance costs.

Township Depts.:

Zoning Administrator- New construction is looking up. There will be a Planning Commission meeting on Thursday April 18, at 6:30pm.
Planning Commission-no report.
Assessor-Board of Review has been completed. 4 residents came to the Board of Review with 13 petitions received.

Public input and general discussion: None.

Meeting adjourned: 7:55

In Attendance: 6

Respectfully submitted
Anna Grobe, Clerk