

**Lake Township Meeting of the Planning Commission
Meeting Minutes
April 15, 2021**

The Lake Township Planning Commission held a regular scheduled meeting on Thursday, April 15, 2021 at 6:30 p.m.

J. Rothhaar called the meeting to order at 6:30 p.m.

Members Present:

Jackie Randall

Mark Janeczko. absent

Kyle Orr

John Rothhaar

Anna Grobe, Recording Secretary

Nominations of new Officers:

1. Motion by Jackie Randall with a second by Kyle Orr to elect John Rothhaar as the Chair for the next year of the Planning Commission. Roll call vote: Ayes; All. Nays; None
2. Motion by John Rothhaar with a second by Kyle Orr to elect Mark Janeczko as the Vice-Chair for the next year of the Planning Commission. Roll call vote: Ayes; All. Nays; None
3. Motion for Secretary. No nominations at this time.

Members of the Public: Carl Lightfoot

PUBLIC INPUT:

None.

MEETING MINUTES:

1) Planning Commission Meeting Minutes from January 14, 2021:

Approved, with two corrections:

- i. Date set forth by the State to hold meetings virtually until January 15, 2020. Should have read 2021
- ii. Date of the meeting for September 2021. Should have read September 9, 2021

Motion Jackie Randall, seconded by Kyle Orr. Motion carried. Ayes: All. Nays: None

CORRESPONDENCE:

None.

NEW BUSINESS:

- 1) **Sleeping Bear Dunes National Park-** John presented a report of a meeting with the NPS that he attended with Bob Blank, Zoning Administrator and Mark Janeczko, Planning Commission member.
- 2) **Gateway Council-** Kyle Orr spoke about the goals of the group. The Township Board approved Jim Gribble to act as a citizen representative to report back to the Board on the progress of the group. He was told that he is not allowed to make any decisions for the Township.

OLD BUSINESS:

1) Meeting Schedule for 2021

J. Rothhaar proposed the following schedule for regular Planning Commission Meetings in 2021. All meetings are scheduled on the third Thursday of the month and will begin at 6:30 p.m.

- April 15, 2021
- June 17, 2021
- **September 9, 2021 (corrected from the minutes of January 14, 2021)**
- November 18, 2021

3) Discuss of Schedule and Proposed Review of Master Plan

- a. We need to develop concrete goals for the Township.
- b. Due to the ongoing COVID situation no meetings will be scheduled at this time. We would like to be able to have the public at any future meetings.
- c. It was suggested that updates to the Master Plan be placed on the Township website.
- d. John suggested that the watershed groups be contacted to get any input from them on the Master Plan. He will check with Dotty and Bob for the contact information.

2) Internal Circulation of Materials and Website Content

A. Circulation of Materials and Preferences

Hard-Copy:

J. Randall

E-mail:

M. Janeczko

K. Orr

J. Rothhaar

*All members agree that a hard-copy of a *final* draft of the Master Plan is preferable.

B. Website Contact Information vs. Internal Contact Information

It was noted that the Lake Township Website needs to be updated with current member and contact information. It is the general preference of the members that *email addresses* only be listed on the Website. Internally, a current list of members, email addresses, and phone numbers is acceptable for circulation.

OTHER ZONING MATTERS: None

Public Input: None

ADJOURNMENT:

J. Rothhaar to adjourn the meeting at 7:58 p.m.

Motion carried: Ayes: All

Respectfully submitted,
Anna Grobe
Recording Secretary
April 15, 2021